

IUFRO Annual Report 2018:

Please send activity reports, photos and related information **by 15 February 2020!**

Vienna, 3 December 2019

Dear Coordinators of IUFRO Divisions, Task Forces, Projects, Programmes and IUFRO-led Initiatives,

Preparations for the IUFRO Annual Report 2019 have started. The Annual Report will be published electronically in spring 2020 and circulated widely among IUFRO officeholders and stakeholders. This is your opportunity to make the work of your IUFRO Unit(s) more visible for a broader audience. A summary of 2019 highlights will also be printed and distributed on appropriate occasions.

I kindly invite you to send reports, information and photos as described below to me **<wolfrum(at)iufro.org> by 15 February 2020.**

Please communicate with your Deputies and Unit Coordinators to collect the necessary information.

- **Please write an outline of approx. 300 words** of the prominent research/discussion topics in your IUFRO Division/Task Force/Project/Programme/Initiative in 2019. (see previous annual reports for comparison: <http://www.iufro.org/publications/annual-report/>)
- **Please send photographs (300 dpi ideal resolution) with caption and credit information** that will illustrate the activities in your unit (**not** only group photos!). Kindly allow us to use the photos in other IUFRO publications as well.
- **Please send us a list of activities in 2019** such as meetings, meeting reports, publications, etc. of your IUFRO units. If possible, **include information on:** titles, dates, venues; authors, editors, partners in the organization of a meeting; degree of IUFRO involvement (IUFRO units as organizers or co-sponsors); IUFRO contact persons (including e-mail address); availability of proceedings; websites; etc.

If you have any questions or suggestions, do not hesitate to contact me.

Many thanks and best greetings,

Gerda Wolfrum

IUFRO HQ/Communication