

# IUFRO Division 3 Co-Coordinator (IUFRO Board Members) Nomination Procedure

8 August, 2022

*A transparent and democratic process for nominating candidates to serve as IUFRO Division 3 Co-Coordinator (Term 2024-2029).*

## Background

According to IUFRO statutes and rules, candidates for the Division Coordinator position can be nominated independently by any individual within IUFRO's Member Organization and Associate Members. However, Division Coordinators will normally be proposed by the Divisions concerned. The purpose of this document is to establish a transparent and democratic process of nomination for Division Coordinators within Division 3.

Article XI, Paragraph 9 of the IUFRO Statutes reads, *"Division Coordinators and their Deputies normally hold office from the first day after the IUFRO World Congress until the last day of the next World Congress. If they have served one full term, they are eligible for only one more term in the same post; if they were appointed between Congresses to fill a vacancy, they are eligible for two full terms."* Article XI indicates that Division Coordinators who serve for one term are eligible to serve for a second term if once again nominated and willing to serve.

At the 60<sup>th</sup> IUFRO Board Meeting, September 2021, dual coordination of Divisions was proposed, discussed, and approved by a unanimous vote to enhance diversity within the IUFRO voting Board. Starting in 2024, each Division will be co-coordinated by its own team of two elected individuals. IUFRO particularly seeks nominations from candidates identifying with one or more underrepresented demographic groups on the IUFRO voting Board. The two individuals selected as co-coordinators should represent a balance of diversity considerations. For more information, please see IUFRO Guidelines for nominating Division Co-coordinators.

During this current term, nominations should be sent to the President of IUFRO (John Parrotta) and the chair of the Board's Nominating Committee (Mike Wingfield) no later than 31 October, 2022. The Nominating Committee will review all nominations and provide a slate of candidates for each position during the 62<sup>nd</sup> IUFRO Board Meeting in 2023. The Board will make final recommendations to the International Council at the XXVI IUFRO World Congress in Stockholm, Sweden in 2024.

## Administration of Nomination Procedure

The nomination procedure for Division 3 will be administered by one of the following individuals:

- Current Division Coordinator, unless the person seeks a second term.
- A current Division Deputy Coordinator that does not run for Division Co-Coordinator.
- A Research Group Coordinator who does not run for Division Co-Coordinator.

## Eligible Nominators (Who can nominate?)

According to IUFRO's statutes, any individual member of the Union (individuals belonging to a Member Organization or Associate Members) can nominate potential candidates. Self-nomination is prohibited. Co-coordinator Nomination letters must include:

- Two Co-coordinator candidates, who are members of IUFRO.
- A statement as to how the dual Co-coordinator candidates will enhance equity, diversity, and inclusion for the Division.
- Outline of previous involvement of both candidates in Division activities, and in their scientific field(s).

### **Eligible Nominees (Who can be nominated?)**

According to IUFRO statutes, any individual member of the Union (individuals belonging to a Member Organization or Associate Members) can be nominated. Nominees must be willing to act as Division Co-ordinators and IUFRO Board Members. Nominees must be familiar with IUFRO activities, as well as knowledgeable and experienced in IUFRO's functions and governance. Nominees must currently serve, or have recently served as Division 3 officeholders in any of the following capacities:

- Division Coordinator and Deputy Coordinators
- Research Group Coordinator and Deputy Coordinators
- Working Party Coordinator and Deputy Coordinators

### **2022 Timeline for the Division 3 Co-Coordinator nomination process**

Woodam Chung, Division 3 Coordinator, will administrate the transition to Division 3's new Division Co-Coordinator nomination procedure. Call for Candidate Nominations will be sent to all Division 3 members by August 8<sup>th</sup>.

Complete nomination packages must be submitted via email no later than September 15<sup>th</sup>. Each nomination packet must include the following documents:

1. Nomination Letter for the Co-Coordinators team (two individuals)
2. Curriculum Vitae from each of the two candidates
3. Candidate Statement (each candidate) describing their strategy for Division 3 (1 page max.)
4. A joint statement from the dual co-coordinator candidates outlining (a) actions that they have taken in IUFRO or other organizations to increase participation by underrepresented groups, and (b) their vision for enhancing equity, diversity and inclusion within the Division.<sup>i</sup>
5. An identity statement from each of the dual co-coordinator candidates and/or a joint statement from the two candidates of the dual co-coordinator team.<sup>ii</sup>

E-voting on nominees will be conducted by the current Division 3 Officeholders (Coordinators and Deputy Coordinators) by October 15<sup>th</sup>. A report on the nominees and voting results will be drafted and sent to the IUFRO President and the Nominating Committee no later than October 31<sup>st</sup>.

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<sup>i</sup> Reference *IUFRO Guidelines for nominating IUFRO Division Co-coordinators*

<sup>ii</sup> The intention of requesting identity statement(s) from candidates is to assist the Division and the Board in determining the extent to which each dual co-coordinator candidate team under consideration will enhance participation of underrepresented groups in Division leadership roles and on the IUFRO voting Board. Please refer to *the IUFRO Guidelines for nominating IUFRO Division Co-coordinators*.